**Date:** [24th January 2017]

Address line 1

Address line 2

Address line 3

Town/County

Postcode/Eircode

Dear Father [ ]

We are delighted that all the new applications are now in for the Pope John Paul II Award this year and as always there has been a fantastic response from our young people.

To celebrate their commitment and willingness to serve in the parish over the coming year we are enclosing an Award Commissioning Ceremony which you can use around the Feast of Christ. We would encourage parishes to take up this opportunity and introduce the Pope John Paul II Award participants to the parish community. You might like to invite the families and school community to the Mass also. It might be an idea to display the names of your new participants in the Church Bulletin or on a Church Notice Board.

If you need any further information or help please don’t hesitate to contact me.

*[Diocesan Coordinator]*