

## Safeguarding information for parents/guardians of those participating in the Pope John Paul II Award

The Pope John Paul II Award values and encourages the participation of young people in activities which allow them to live their faith in Jesus Christ in their parish and wider community. The Award is designed to facilitate involvement in school, parish and community activities.

We appreciate that the safety of your child is paramount, and to this effect all activities will be carried out in accordance with the Safeguarding Children Policy and Standards for the Catholic Church in Ireland, the diocesan Safeguarding Policy & Procedures including Codes of Behaviour for Adults and Code of Behaviour with Children.

When a young person carries out voluntary work with organisations outside the school, parish or diocese, those organisations are to be named on the Parish & Social Activities Form and need to be approved by the Pope John Paul II Award Committee.

The following protocol applies to those who engage in the Award:

- Parental/guardian consent is a requirement for all those participating in the Award who are under 18 years.
- Both the completed Application & Consent Form and the Parish & Social Activities Form must be given to the Award Leader or Parish Coordinator prior to engagement in the Award.
- The parish/school will ensure there is adequate supervision and a safe environment for participants to carry out their chosen activities through school or parish.
- Specific activities may require additional parental/guardian consent at the discretion of either, or both the Pope John Paul II Award Committee/Coordinator and Award Leader.
- Where possible, it is highly recommended that participants of the Award would carry out their parish involvement and social awareness activities in groups of two or more.
- Participants under 18 do not need to be vetted or have completed the safeguarding awareness programme to work with younger children or vulnerable adults/adults at risk or in need of protection. However, they must be supervised at all times by an adult over 18 years who has successfully gone through the vetting and safeguarding procedures.
- Participants 18 years and over **MUST** be vetted and complete the safeguarding awareness programme to work with younger children or vulnerable adults/adults at risk or in need of protection.
- Participants must act in accordance with the diocesan Safeguarding Policy & Procedures, including the Codes of Behaviour for Adults and Code of Behaviour with Children.
- Award Leaders/Parish Coordinators must be vetted and work in accordance with the Code of Conduct.
- Photographs may be taken of participants during Award activities/trips to help promote the Award. Photographs **MUST NOT** be posted on social media websites without the prior consent of the participant, parent and leader.
- Participants may be asked to provide an email and mobile phone number for communication. These details will only be used by the leaders for Award related activities. Texts and emails may be used to promote Award events. *If you are unhappy with this please inform the Award Leader/Coordinator.*
- Participants medical conditions or dietary requirements are the responsibility of the parent/guardian. Please make the Award Leader/Coordinator aware of any medical conditions, special needs or dietary requirements your child may have. **Please Note: Award Leaders/Coordinators cannot administer any medication.**
- External organisations outside diocese, school and parish will complete the Pope John Paul II Award Safeguarding Agreement Form to state they can provide a safe environment for Award participants and have adequate supervision and insurance in place.
- The participating diocese only accepts liability or responsibility for an incident caused by the negligence or breach of statutory duty of the diocese, its servants or agents.
- By signing this Pope John Paul II Award Application & Consent Form, the parent/guardian is taking responsibility for the safety and well-being of the participant during activities that take place outside the scope of the diocesan Safeguarding Policy & Procedures.

Note: Each diocese in Ireland has its own diocesan Safeguarding Policy & Procedures including Codes of Behaviour for Adults and Code of Behaviour with Children. Copies can be obtained from your diocesan office or the diocesan website.

# APPLICATION & CONSENT FORM

POPE JOHN PAUL II AWARD

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Parish Attended	<input type="text"/>	Church Name	<input type="text"/>	
School	<input type="text"/>			
Select Award:	Gold Award <input type="checkbox"/>	Silver Award <input type="checkbox"/>	Bronze Award <input type="checkbox"/>	Papal Cross <input type="checkbox"/>

Participant	PRINT Name <input type="text"/>	Male <input type="checkbox"/>	Female <input type="checkbox"/>
Date of Birth	<input type="text"/> / <input type="text"/> / <input type="text"/>	Address	<input type="text"/>
		Postcode	<input type="text"/>
Home Telephone	<input type="text"/>	Mobile	<input type="text"/>
Contact Telephone Number in Case of Emergency	<input type="text"/>		
Email	<input type="text"/>		

Participant Signature: I \_\_\_\_\_ would like to take part in this Award and will act in accordance with the Award Code of Ethics as I volunteer in my parish and community (See the Code of Ethics on page 10 of the Pope John Paul II Award handbook).

## Parent/Guardian Consent

X the boxes below if accepted

- I understand that during voluntary activities, photographs may be taken and I give my permission for these to be used in any hard copy/online (delete as appropriate) publications by the diocese.
- I understand that during Award activities, videos (which may include webcam) may be taken and I give my permission for these to be used in any hard copy/online (delete as appropriate) publications by the diocese.
- I have read the Safeguarding Information for parents/guardians overleaf.
- Medical Emergency: In the event of illness or accident, I give permission for medical treatment to be administered to my child where considered necessary by a suitably qualified medical practitioner and/or hospital. I understand that every effort will be made to contact me as soon as possible.

Please note: Award Leaders/Coordinators cannot administer any medication. However, should your child require medication or intimate care needs, please discuss this with the Award Leaders/Coordinators who will work with you to establish how your child can be best accommodated in accordance with relevant procedures.

Parent/Guardian Signature: I \_\_\_\_\_ give permission for my child to participate in the Pope John Paul II Award.

Parent/Guardian	PRINT Name <input type="text"/>	Date	<input type="text"/>
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Award Leader/Parish Coordinator	PRINT Name <input type="text"/>			
School/Parish	<input type="text"/>			
Address	<input type="text"/>			
	Postcode	<input type="text"/>	Telephone	<input type="text"/>
Email	<input type="text"/>	Signature	<input type="text"/>	

Please return this completed form along with the enrolment fee to the designated Award Leader in your school/parish.